



elevateB

# Recruitment Selection Onboarding

Online course that can be taken on its own or as part of 12 courses that make up the **CMAA Leadership & Management Program** via the CMAA's online partner **elevateB**.

## Course Outline

Employees are a club's nucleus - they determine the culture of the workforce and the quality of products or services, which ultimately influences the profitability and success of the club.

Hiring the 'right employee' can be the difference between an asset and a liability to a club, so the objective for this course is to prepare you in the best possible way to attain and establish that asset.

The course will take you through all phases of the recruitment, selection and onboarding processes, taking into account your awareness of organisational policies and procedures as well as legislative requirements.

## Course Delivery

This comprehensive course is delivered via an interactive, online platform providing the flexibility to study and learn at times that suits participants commitments and at a pace that suits their lifestyle.

Course material is comprised of readings, links, videos, activities and assessments (optional) in a comprehensive learning experience.

## TO REGISTER



*Scan here*

for course cost and details  
or [www.elevateb.com.au/cmllp](http://www.elevateb.com.au/cmllp)

Or contact **elevateB** directly  
**PHONE** 07 3726 9598  
**MOBILE** 0419 535 956  
**EMAIL** [info@elevateb.com.au](mailto:info@elevateb.com.au)

### ACCM POINTS

CMAA Members &  
CMDA Affiliates earn

### 12 POINTS

for successful  
completion of this  
course.